



### What is an in-text citation?

An in-text citation gives credit to the information that you borrowed for your paper or project.

The in-text citations <sup>connect</sup> the ideas in your text to your Works Cited.

### When do I use in-text citations?

Use in-text citations for all information, except common knowledge, including:

- when you add an original idea from another source, even if you paraphrase, summarize, or directly quote, AND
- when you use factual information that is not common knowledge (**common knowledge** means the same information is found in many sources, and most people are aware of the information. If you not sure if the knowledge is common, cite the source!)

### What does an in-text citation look like?

Place the author's last name and page number in parentheses following the information that you borrowed. If the author's name is not available, write the title and the page number. If the source does not contain a page number, use only the author's name in the citation. Again, if the author's name is not available, use only the title of the resource.

### Example With An Author's Name:

Smoking impacts the body in many ways. Cigarettes contain more than 2,500 chemicals causing visible and invisible damage to our bodies (Reichman 119).

“The adverse health effects from cigarette smoking account for 440,000 deaths, or nearly 1 out of every 5 deaths, each year in the United States” (Centers for Disease Control). People see evidence of smoking on their skin age and also on the structure of their bones. Invisible damage may include cardiovascular damage, cholesterol counts, and strokes (Reichman 119). Smoking is also a major cause of cancer, so the public needs more education about the impacts of first and secondhand smoke.

2 ideas in 2 sentences paraphrased      corporate web site

**Example Without An Author's Name:**

common knowledge

Smoking impacts the body in many ways. Cigarettes contain over 3,000 toxic chemicals with nicotine being the most addictive (Nicotine 101). The American Heart Association relates smoking to an increase in blood pressure, a reduction in the ability to exercise, and an increase in the blood's natural ability to clot.

author's name not available;  
use shortened web title, no page number

author's name used in the paragraph; no  
citation needed

Double space your  
Works Cited.

**Works Cited**

American Heart Association. Cigarette Smoking and Cardiovascular Disease. 2006. 13 Mar. 2006 <<http://www.americanheart.org>>.

Indent the 2<sup>nd</sup> and  
3<sup>rd</sup> lines of each  
resource.

Centers for Disease Control. Tobacco Information and Prevention Source:

Health Effects of Cigarette Smoking. 2004 Feb. 25 Apr. 2006  
<<http://www.cdc.gov>>.

Nicotine 101. 5 Jan. 2006. 13 Mar. 2006 <[www.whyquit.com](http://www.whyquit.com)>.

Reichman, Judith. Relax, This Won't Hurt. New York: HarperCollins, 2006.

**Check your Works Cited.**



Did you alphabetize your sources,  
underline titles of books, web sites, and other resources, AND  
include the correct punctuation?