

Francine Gamble
126 Hudson Avenue
Green Island, NY 12183
5/3/2024

Scotia Glenville School District
900 Preddice Parkway
Scotia, NY 12302

Executive Secretary 1
Scotia-Glenville High School

Dear Scotia Glenville School District:

It is with heavy heart that I must submit my resignation. I would like to personally thank you for the opportunity to work for this School District over the past 4 plus years. I have indeed gained a lot of valuable experience and cherish relationships I have made with colleagues and students. In my quest of furthering my education and graduating in March 2024, it has put me in a situation to accept a position that matches my many years of experience and monetary expectations to better provide for myself and family with continued room for me to grow.

My last day at Scotia-Glenville High School will be 5/23/24. I would be happy to meet with you at your convenience to discuss the transition of my duties as Athletic Secretary at the High School.

Thank you again for the opportunity.

Sincerely,

A handwritten signature in black ink that reads "Francine Gamble". The signature is written in a cursive style with a large, decorative flourish at the end.

Francine Gamble