

Memo

To: Mrs. Susan Swartz, Superintendent
From: Nick Criscone & Catie Magil
Date: March 12, 2024
Re: Tenure Recommendation for Akra Scott

Ms. Akra Scott currently serves as one of the Glen-Worden teachers at various grade levels. She currently teaches Special Education. I am recommending that Ms. Scott receive tenure based on the following information and without reservation.

- **Planning and Preparation –**
 - Solid grasp of student needs (IEP, Medical & Academic)
 - Lessons include detailed, step-by-step information
 - Lessons include how the teacher will use assessment results for grouping of students
- **Classroom Environment-**
 - Teacher is kind and friendly with students and often engages with them about their interests or extracurricular activities.
 - Rules and procedures are in place and generally always followed by students
- **Instruction –**
 - Learning targets always posted and unpacked with students.
 - Often uses the I do, We do, You do, gradual release method of instruction.
- **Professional Responsibilities-**
 - Assist with afternoon bus duty.
 - Second year of Lego Club, which meets once per week for about 6 out of the 10 months of school.
 - Sits on the IST committee
 - Often volunteers to assist in schoolwide projects.