

**Scotia-Glenville Central School District
District Office**



**Monday, July 8, 2024
7:00 PM – Annual Organizational Meeting
Regular Meeting of the Board of Education – Immediately Following
Middle School
Cafeteria**

Scotia-Glenville Mission Statement

The Scotia-Glenville Central School District is committed to providing an environment which allows students to realize their full potential and thus prepares them for life in an ever-changing world. In the tradition of excellence, Board of Education, administration, staff, parents, business and community members will continue to ensure that our educational system fulfills the needs of our students.

AGENDA

- 1. Roll Call: Boucher Furnish, Carbone, Orr, Roberts, Singh, H. Talbot, K. Talbot**
- 2. Pledge of Allegiance**
- 3. Hearing/Privilege of the Floor for Board of Education Meeting**

In accordance with Policy #1230, privilege of the floor will be extended at this time to any person in attendance. The time allowed, protocol and procedures are outlined in the “Welcome to a Meeting of the Board of Education” brochure.

- 4. Presentation: EV Infrastructure Update (Alastair Aitchison, Architect – SEI Design Group)**
- 5. Superintendent’s Comments (Susan M. Swartz, Superintendent of Schools)**
- 6. Approve Community Use of School Facilities Fee Schedule for 2024-2025**

Superintendent’s Recommendation: That the Board of Education approve the 2024-2025 fee schedule for community use of school facilities and regulations governing use of such facilities, as submitted.

7. Approve Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Girvin & Ferlazzo, PC

Superintendent's Recommendation: That the Board of Education approve the Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Girvin & Ferlazzo, PC, effective July 1, 2024 through June 30, 2025, as submitted.

8. Approve Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Honeywell Law Firm, PLLC

Superintendent's Recommendation: That the Board of Education approve the Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Honeywell Law Firm, PLLC, effective July 1, 2024 through June 30, 2025, as submitted.

9. Approve Agreement Between Scotia-Glenville Central School District and H.M.B. Consultants

Superintendent's Recommendation: That the Board of Education approve the Agreement between the Scotia-Glenville Central School District and H.M.B. Consultants to provide consulting services for Child Nutrition Programs operated by the Food Service Management Company for the 2024-2025 school year, as submitted.

10. Approve Agreement Between Scotia-Glenville Central School District and OrthoNY for Athletic Training Services

Superintendent's Recommendation: That the Board of Education approve the Agreement between Scotia-Glenville Central School District and OrthoNY for Athletic Training Services for the 2024-2025 school year, as submitted.

11. Approve Agreement Between Scotia-Glenville Central School District and Saratoga Hospital

Superintendent's Recommendation: That the Board of Education approve the Agreement between Scotia-Glenville Central School District and Saratoga Hospital as Chief Medical Inspector, effective July 1, 2024 through June 30, 2025, as submitted.

12. Approve Addendum to the Agreement Between Scotia-Glenville Central School District and the Village of Scotia for District Resource Officer

Superintendent's Recommendation: That the Board of Education approve the Agreement between Scotia-Glenville Central School District and the Village of Scotia for District Resource Officer, effective September 1, 2024 through June 30, 2025, on all days' school is in session for the students, as submitted.

13. Annual Review of Board of Education Policy: #3140 – Employee Laptop User Policy and Agreement

Superintendent's Recommendation: That the Board of Education approve for annual review Board Policy #3140 – Employee Laptop User Policy and Agreement. (There are no proposed changes), as submitted.

14. Annual Review: Board Policy #6240 and Appendix P: Investment Procedures

Superintendent's Recommendation: That the Board of Education approve for annual review Board Policy #6240 and Appendix P: Investment Procedures. (There are no proposed changes), as submitted.

15. Annual Review: Board Policy #6720 and Appendix R: Procurement Procedures

Superintendent's Recommendation: That the Board of Education approve for annual review Board Policy #6720 and Appendix R: Procurement Procedures. (There are no proposed changes), as submitted.

16. Annual Review of Board of Education Policy: #6910.1 – Reserve for Employee Benefit Accrued Liabilities, the Reserve for Workers' Compensation, and the Unemployment Insurance Reserve; #6910.2 – Reserve for Debt Services; #6910.3 – Reserve for Tax Certiorari; #6910.4 – Retirement Contributions Reserve; #6910.5 – Fund Balance Classification – #6910.6 – Retirement Contribution Reserve Fund and Retirement Contribution Reserve Sub-Fund

Superintendent's Recommendation: That the Board of Education approve for annual review the following Board Policies: (There are no proposed changes), as submitted.

- #6910.1 Reserve for Employee Benefit Accrued Liabilities, the Reserve for Workers' Compensation, and the Unemployment Insurance Reserve
- #6910.2 Reserve for Debt Services
- #6910.3 Reserve for Tax Certiorari
- #6910.4 Retirement Contributions Reserve
- #6910.5 Fund Balance Classification
- #6910.6 Retirement Contribution Reserve Fund and Retirement Contribution Reserve Sub-Fund

17. Appoint Christine Carusone, School District Deputy Treasurer, as Receiver of Certified Payroll for Capital Projects

Superintendent's Recommendation: That the Board of Education appoint Christine Carusone, School District Deputy Treasurer, as Receiver of Certified Payroll for Capital Projects with no additional remuneration.

18. Resolution: Authorize Scotia-Glenville Central School District's Participation in Cooperative Bidding for Health-Safety-Risk Management Goods and Services for the 2024-2025 School Year

Superintendent's Recommendation: That the Board of Education approve the Resolution regarding Capital Region BOCES and WSWHE BOCES in cooperatively bidding for goods and services related to Health-Safety-Risk Management for the 2024-2025 school year, as submitted.

19. Resolution: Accept and Appropriate Gift and Donation from Nathaniel Dermott and Christine Poll to the Deb May Scholarship Fund

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated July 1, 2024, regarding accepting and appropriating the gift and donation of \$2,000 from Nathaniel Dermott and \$1,600 from Christine Poll to be applied to the Deb May Scholarship Fund, as submitted.

20. Resolution: Accept and Appropriate Gift and Donation from Erin Paolozzi to the High School Technology Department

Superintendent's Recommendation: That the Board of Education approve the Resolution dated July 1, 2024, regarding accepting and appropriating the gift and donation from Erin Paolozzi of shop tools, valued at approximately \$6,702, to the High School Technology Department, as submitted.

21. Resolution: Accept and Appropriate Funds from Schoharie Area Workers' Compensation Consortium

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated July 1, 2024, accepting and appropriating funds from Schoharie Area Workers' Compensation Consortium in the amount of \$6,000.00 to Scotia-Glenville CSD for reimbursement of Treasurer's duties performed by Sheri Tyrell as acting Treasurer for SAWCP, as submitted.

22. Request to Establish the Where Everyone Belongs (WEB) Club

Superintendent's Recommendation: That the Board of Education approve the request to establish the Where Everyone Belongs (WEB) Club at the Middle School, as submitted.

23. Communications

a. Superintendent's Recommendation: That the Board of Education accept the letter of resignation of Maria Wagner, Teaching Assistant (Senior High School), effective c.o.b. June 30, 2024, with appreciation for her service to the district, as submitted.

24. Report of Superintendent

a. Staffing

- 1) Superintendent's Recommendation: That the Board of Education approve the 11-month Assistant Principal position at the Senior High School currently held by Angela Cerrone, be made a 12-month Assistant Principal position at the Senior High School, retroactive to July 1, 2024. Ms. Cerrone's 2024-2025 salary would be at the rate of \$108,080.
- 2) Superintendent's Recommendation: That the Board of Education approve the probationary appointment of Hillary Graff as Technology Teacher (Middle School/Senior High School), effective September 1, 2024 through August 31, 2024, with the 2024-2025 salary to be at the rate of \$68,311 (Step 14 +M).

- 3) Superintendent's Recommendation: That the Board of Education approve the leave of absences appointment of Kennedy Nordby as School Psychologist (Sacandaga Elementary), effective September 1, 2024 through December 19, 2024, with the 2024-2025 salary to be at the rate of \$262.60 per days worked (Step 5 +M).
- 4) Superintendent's Recommendation: That the Board of Education approve the probationary appointment of Micaela Morse as Teaching Assistant (Glendaal Elementary), effective September 1, 2024 through August 31, 2028, with the 2024-2025 salary to be at the rate of \$19.58/hour (Step 3), 7 hours/day, 35 hours/week.
- 5) Superintendent's Recommendation: That the Board of Education approve the probationary appointment of Kayla Gatta as Teaching Assistant (Senior High School), effective September 1, 2024 through August 31, 2028, with the 2024-2025 salary to be at the rate of \$18.85/hour (Step 1), 7 hours/day, 35 hours/week.
- 6) Superintendent's Recommendation: That the Board of Education approve the probationary appointment of Erin Daley as Typist (Sacandaga Elementary), in accordance with Civil Service Rules and Regulations, effective September 1, 2024, with the 2024-2025 salary to be at the rate of \$16.55/hour, 7.5 hours/day, 10 months.
- 7) Superintendent's Recommendation: That the Board of Education approve the following individuals for the 2024 Extended School Year Program, July 8, 2024 through August 16, 2024:

Laurie Peconie	Speech Therapist	Step 5	\$40.07/hr.
Lauren Carr	Speech Therapist	Step 1	\$33.26/hr.
Meghan Murphy	Special Education Teacher	Step 5	\$40.07/hr.
Marjorie Zielaskowski	Transportation Aide		
Maria Mastroianni	Substitute Aide		

- 8) Superintendent's Recommendation: That the Board of Education approve the following individuals for the 2024 Summer School Program, July 15, 2024 through August 15, 2024 and August 19th and August 20th:

Harold Smith	Teacher and Proctor
Gary Barden	Substitute Teacher
Carrie Dariano	Proctor
Joyce Semerad	Proctor

- 9) Superintendent's Recommendation: That the Board of Education approve the list of employees for summer curriculum work at the rate of \$210.00/day for teachers and \$143.00/day for teaching assistants for each full day of service this summer, as submitted.
- 10) Superintendent's Recommendation: That the Board of Education approve five summer days for Amy Abatto at 1/200th of her 2023-2024 annual salary for each full day of service for CSE/504 evaluations:

- 11) Superintendent's Recommendation: That the Board of Education approve ten summer days for Kennedy Nordby at 1/200th of her appointed 2024-2025 annual salary for each full day of service for CSE/504 evaluations.
- 12) Superintendent's Recommendation: That the Board of Education approve the appointment of the following individuals for 2024-2025 Seasonal Supplemental Help (Buildings and Grounds), in accordance with Civil Service Rules and Regulations, with the 2024-2025 salary rate to be in accordance with the current Local 766 contract, for the period of July 8, 2024 through August 23, 2024:

James Bobar Erin Dunne* Jessica Williams-Dunne*

**This appointment is conditioned on the individual completing all NYSPHSAA (New York State Public High School Athletic Association) required coaching trainings, courses, and licensing.*

- 13) Superintendent's Recommendation: That the Board of Education approve the following individual as Technology Specialist Department Chairs for the 2024-2025 school year:

Deb Byrne Stipend - \$3,300.00

- 14) Superintendent's Recommendation: That the Board of Education approve the following supplemental appointments as Technology Specialists for the 2024-2025 school year:

Elizabeth Fawcett	Senior High School	Stipend - \$3,000.00
Deb Byrne	Middle School	Stipend - \$3,000.00
Serena Barclay	Glendaal Elementary	Stipend - \$2,000.00
Brett Campbell	Glen-Worden Elementary	Stipend - \$2,000.00
Jeff Denney	Lincoln Elementary	Stipend - \$2,000.00
Brendan Swider	Sacandaga Elementary	Stipend - \$2,000.00

- 15) Superintendent's Recommendation: That the Board of Education approve the change in location for the following individuals, effective July 3, 2024, with no change in hourly wage:

Geoff Pemberton – Senior Custodian **from** Lincoln **to** Glendaal Elementary
 Ethan Dorries – Night Cleaner **from** Lincoln **to** Glendaal Elementary
 Art Webber – Senior Custodian **from** Glendaal **to** Lincoln Elementary
 Gregg Russo – Night Cleaner at Sacandaga – extend assignment beyond initial end date of 6/30/24

- 16) Superintendent's Recommendation: That the Board of Education approve the correction of the Varsity Cheerleading Coach **from** Kristin Roddy **to** Kristen Roddy for the 2024 fall sports season.

- 17) Superintendent's Recommendation: That the Board of Education approve the following individuals as substitute Cleaners (Buildings and Grounds):

Michael Slattery James Bobar

25. Routine Business

a. Minutes: June 24, 2024 Regular Meeting

26. Other Business

27. Hearing/Privilege of the Floor for Board of Education Meeting

In accordance with Policy #1230, privilege of the floor will be extended at this time to any person in attendance. The time allowed, protocol and procedures are outlined in the "Welcome to a Meeting of the Board of Education" brochure.

The Board may adjourn to Executive Session in order to discuss matters relating to personnel and/or negotiations.