


SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT
MEMORANDUM

TO: Susan Swartz, Superintendent
FROM: Andrew Giaquinto, School Business Manager 
DATE: July 2, 2024
RE: HMB Consultants Contract Renewal for 2024-2025

Attached please find the 2024-25 renewal agreement with HMB Consultants for consulting services related to the Child Nutrition Program. The extension is the fourth of four renewals allowed by the original agreement. The cost is \$7,078.05 and reflects a 3.9% CPI increase of \$265.68 annually.

I recommend that we continue the services provided by HMB Consultants and that this extension be submitted for Board approval at the July 8, 2024 meeting. Thank you.

Attachment

AG/cc

**FOURTH ANNUAL RENEWAL OF INDEPENDENT
CONTRACTOR AGREEMENT BETWEEN THE SCOTIA-
GLENVILLE CENTRAL SCHOOL DISTRICT AND HMB
CONSULTANTS, LLC**

An original agreement (“Agreement”) was made between the Scotia-Glenville Central School District (the “District”) located at 900 Preddice Parkway, Scotia, New York 12302 and HMB Consultants, LLC (“HMB”) located at 3 Douglas Lane, Voorheesville, New York 12186 (collectively the “Parties”) on July 14, 2020. The Original Agreement term concluded on June 30, 2021.

A First Amendment was mutually agreed upon for the period July 1, 2021 and ending June 30, 2022.

A Second Amendment was mutually agreed upon for the period July 1, 2022 and ending June 30, 2023.

A Third Amendment was mutually agreed upon for the period July 1, 2023 and ending June 30, 2024.

NOW, THEREFORE, in consideration of the covenants, agreements, and consideration expressed in the Agreement, the Parties hereto mutually agree to complete this Fourth Annual Renewal to extend the Agreement term for a period of one (1) year commencing on July 1, 2024 and ending on June 30, 2025. Except as expressly modified by this Fourth Annual Renewal, all terms and provisions of the Agreement shall remain in full force and effect.

The Parties agree to increase the compensation paid to HMB beginning on July 1, 2024 pursuant to Paragraphs 2 and 4 of the Agreement. Accordingly, the amount paid to HMB by the District for the School Year 2024-25 shall be \$7,078.05 which increased the 2023-24 fee by the May 2024 NY/NJ CPI-U of 3.9%.

IN WITNESS HEREOF, the Parties hereto have executed this Fourth Annual Renewal of Independent Contractor Agreement as of the day and year written below:

Heather M. Bigley
HMB Consultants, LLC

June 25, 2024
Date

By: President

Scotia-Glenville Central School District

Date

By: _____