

Regular Meeting Minutes

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on June 24, 2024.

Vice President Carbone called the meeting to order at 7:00 p.m.

Present: Boucher Furnish, Carbone, Massaro, Orr, Singh, K. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Arket, Business Manager Giaquinto, Deputy District Clerk Busman

Absent: H. Talbot

PLEDGE OF ALLEGIANCE

Vice President Carbone congratulated the Unified Basketball Team on their 2nd place finish in the Section II Tournament.

HEARING/PRIVILEGE OF THE FLOOR FOR BOARD OF EDUCATION MEETING

None

PRESENTATION: CHARTWELLS ANNUAL FOOD SERVICE PROGRAM – REVIEW OF 2023-2024 PROGRAM AND OVERVIEW OF CHANGES FOR 2024-2025 (JIM BIGLEY – H.M.B. CONSULTANTS)

(This presentation is contained as Appendix A to these minutes).

SUPERINTENDENT’S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)

Superintendent Swartz relayed the excitement for the upcoming graduation. She had some concern that rehearsal for graduation was on Wednesday and graduation itself wasn't until Saturday but had confidence in the staff and students for the ceremony to go well.

APPROVE THE EXTENSION OF THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT FOOD SERVICE CONTRACT WITH CHARTWELLS SCHOOL DINING SERVICES FOR 2024-2025

MOVED by Orr, SECONDED by Massaro, that the Board of Education approve the extension of the Food Service Contract with Chartwells School Dining Services for the 2024-2025 school year, as submitted. (This contract is contained as Appendix B to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

APPROVE THE AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND RICHARD WIESEN AS CONSULTANT

MOVED by K. Talbot, SECONDED by Singh, that the Board of Education approve the Agreement for the 2024-2025 school year by and between the Scotia-Glenville School District and Richard Wiesen as Consultant, as submitted. (This agreement is contained as Appendix C to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

APPROVE THE AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES BY AND BETWEEN THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND TATEO CM CONSULTING LLC

MOVED by K. Talbot, SECONDED by Singh, that the Board of Education approve the Agreement for the 2024-2025 Capital Improvement Project Construction Management Services by and between the Scotia-Glenville Central School District and Tateo CM Consulting LLC, as submitted. (This agreement is contained as Appendix D to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

APPROVE THE AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND ACTURE SOLUTIONS FOR CYBERSECURITY MANAGED SERVICES AND FOR THE SMART HANDS SUPPLEMENT

MOVED by Orr, SECONDED by Massaro, that the Board of Education approve the Agreement for the 2024-2025 school year by and between the Scotia-Glenville Central School District and Acture Solutions for Cybersecurity Managed Services and for the Smart Hands Supplement, as submitted. (This agreement is contained as Appendix E to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

APPROVE REVISION TO MEDICAID AUDIT CORRECTIVE ACTION PLAN

MOVED by Singh, SECONDED by K. Talbot, That the Board of Education approve the revised Corrective Action Plan for the Medicaid Audit previously approved on May 22, 2023, as submitted. (This revision is contained as Appendix F to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: ANNUAL ORGANIZATIONAL MEETING

MOVED by Boucher Furnish, SECONDED by K. Talbot, that the Board of Education adopt the following Resolution: Resolved, that the Annual Organization Meeting of the Board of Education of the Scotia-Glenville Central School District for the 2024-2025 school year be held on July 8, 2024, beginning at 7:00 PM in the Cafeteria at the Middle School.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: AUTHORIZE THE ACQUISITION OF SCHOOL BUSES AND AUTHORIZE THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$329,000 FOR THE ACQUISITION OF THREE 30-PASSENGER SCHOOL BUSES

MOVED by Singh, SECONDED by Massaro, that the Board of Education approve the Resolution, dated June 24, 2024, authorizing the acquisition of three school buses and authorizing the issuance of serial bonds in an aggregate principal amount not to exceed \$329,000, as submitted. (This resolution is contained as Appendix G to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: AUTHORIZE THE FINANCE FOR CONSTRUCTION OF IMPROVEMENTS TO AND RECONSTRUCTION OF VARIOUS DISTRICT BUILDINGS, FACILITIES AND SITES AND AUTHORIZE THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$12,500,000 FOR SAID IMPROVMENTS AND RECONSTRUCTION

MOVED by Massaro, SECONDED by Singh, that the Board of Education approve the Resolution, dated June 24, 2024, authorizing the construction of improvements to and reconstruction of various district buildings, facilities and sites, the acquisition of original furnishings, equipment, machinery, and apparatus and authorizing the issuance of serial bonds in an aggregate principal amount not to exceed \$12,500,000, as submitted. (This resolution is contained as Appendix H to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: AUTHORIZE THE ACQUISITION OF ELECTRIC SCHOOL BUSES AND AUTHORIZE THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$1,000,000 FOR THE ACQUISITION OF ELECTRIC SCHOOL BUSES

MOVED by Boucher Furnish, SECONDED by K. Talbot, that the Board of Education approve the Resolution, dated June 24, 2024, authorizing the acquisition of electric school buses and authorizing the issuance of serial bonds in an aggregate principal amount not to exceed \$1,000,000, as submitted. (This resolution is contained as Appendix I to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: INCREASE TAX CERTIORARI RESERVE FUND

MOVED by Orr, SECONDED by Singh, that the Board of Education approve the Resolution, dated June 24, 2024, appropriating \$11,488.62 from the tax certiorari reserve for the claims and authorizing the increase in the general fund appropriation account A1964.400-01 to increase the account to \$18,637.56 for the claim settled for the 2022 and 2023 tax years, as submitted. (This resolution is contained as Appendix J to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: APPROVE ADDENDUM #1 TO THE ASSISTANT SUPERINTENDENT FOR CURRICULUM AND INSTRUCTION CONTRACT

MOVED by Orr, SECONDED by Singh, that the Board of Education approve Addendum #1, dated July 1, 2024, to the Assistant Superintendent for Curriculum and Instruction's contract, as submitted. (This resolution is contained as Appendix K to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

RESOLUTION: APPOINT INTERIM ADMINISTRATOR FOR THE DISTRICT

MOVED by K. Talbot, SECONDED by Boucher Furnish, that the Board of Education approve the Resolution to appoint Jill Bush, per diem Interim Administrator for the District, commencing July 1, 2024, in accordance with the agreement dated July 1, 2024, as submitted and authorize the President of the board to execute the same. (This resolution is contained as Appendix L to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

APPROVE THE MEMORANDUM OF AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE SECRETARIAL ASSOCIATION

MOVED by Singh, SECONDED by Massaro, that the Board of Education approve the Memorandum of Agreement by and between Scotia-Glenville Central School District and Scotia-Glenville Secretarial Association regarding a stipend for the 2024-2025 school year in the amount of \$5,000.00 for Sharon Riggi, Executive Secretary II (District Office), in recognition of administrative responsibility as Registrar, as submitted. (This memorandum is contained as Appendix M to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by Boucher Furnish, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

RESOLUTION: ACCEPT GIFT AND DONATION TO BE APPLIED TO THE DOUG MCMANUS SCHOLARSHIP FUND

Approve the Resolution, dated June 14, 2024, regarding accepting and appropriating a gift and donation of \$1,100.00 from Barbara and James McManus to be applied to the Doug McManus Scholarship, as submitted. (This resolution is contained as Appendix N to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION TO BE APPLIED TO THE SCOTIA-GLENVILLE NURSES' SCHOLARSHIP FUND

Approve the Resolution, dated June 14, 2024, regarding accepting and appropriating a gift and donation gathered from a district fundraiser of \$532.21 to be applied to the Scotia-Glenville Nurses Scholarship, as submitted. (This resolution is contained as Appendix O to these minutes).

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

MOVED by K. Talbot, SECONDED by Orr, that the Board of Education accept/approve the following items:

COMMUNICATIONS

- a. Accept the letter of resignation of Dylan Unser, Cleaner – Second Shift (Senior High School), effective c.o.b. July 3, 2024, with appreciation for his service to the district, as submitted. (This letter is contained as Appendix P to these minutes).

- b. Accept the letter of resignation of Melissa Lynch, Teaching Assistant (Glendaal Elementary), effective c.o.b. August 31, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix Q to these minutes).

REPORT OF SUPERINTENDENT

a. Tenure Recommendations

- 1) That Laura Daley, professionally certified in Literacy, Birth-Grade 6, be granted tenure as a Remedial Reading Teacher, effective September 27, 2024.
- 2) That Malgorzata Kelly, professionally certified in French, be granted tenure as a Language other than English Teacher, effective September 1, 2024.
- 3) That Christina Klejsmyt, who holds a Teaching Assistant Level III certificate, be granted tenure as a Teaching Assistant, effective September 1, 2024.
- 4) That Mackenzie Lacross-Bressette, who holds a Teaching Assistant Level III certificate, be granted tenure as a Teaching Assistant, effective September 1, 2024.
- 5) That Kevin McCann, with initial certification in Social Studies 7-12, be granted tenure as a Social Studies Teacher, effective September 1, 2024.
- 6) That Melissa Paratore, professionally certified in Literacy (Birth-Grade 6), be granted tenure as a Remedial Reading Teacher, effective September 1, 2024
- 7) That Shayna Rosa, professionally certified in Childhood Education (Grades 1-6), be granted tenure as an Elementary Education Teacher, effective September 1, 2024.
- 8) That Akra Scott, professionally certified in Students with Disabilities (Birth-Grade 2 and Grades 1-6), be granted tenure as a Special Education Teacher, effective September 1, 2024.
- 9) That Lindsay Seager, permanently certified as a School Psychologist, be granted tenure as Psychologist, effective September 27, 2024.
- 10) That Heather Swiecicki, permanently certified in Special Education, be granted tenure as a Special Education Teacher, effective September 1, 2024.
- 11) That Amanda Walter, professionally certified in Mathematics 7-12, be granted tenure as a Math Teacher, effective September 1, 2024.
- 12) That Dana Zeppieri, permanently certified as a School Counselor, be granted tenure as a Guidance Counselor, effective December 6, 2024.

b. Staffing

- 1) Approve the probationary appointment of Jacqueline Cubano as Social Worker (Middle School/Glen-Worden Elementary), effective September 1, 2024 through August 31, 2028,

- with the 2024-2025 salary to be at the rate of \$66,889 (Step 12 + M + Social Work Stipend). Ms. Cubano is a NYS Licensed Clinical Social Worker.
- 2) Approve the probationary appointment of Jaclyn Long as Biology Teacher (Senior High School), effective September 1, 2024 through August 31, 2028, with the 2024-2025 salary to be at the rate of \$58,467 (Step 8 +M).
 - 3) Approve the probationary appointment of Kolton Heft as Teaching Assistant (Glen-Worden Elementary), effective September 1, 2024 through August 31, 2028, with the 2024-2025 salary to be at the rate of \$18.85/hour, 7 hours/day, 35 hours/week.
 - 4) Approve the list of employees for summer days at 1/200th of their 2023-2024 annual salary for each full day of service this summer, as submitted. (This list is contained as Appendix R to these minutes).
 - 5) Approve the list of employees for summer curriculum work at the rate of \$210.00/day for Teachers and \$143.00/day for Teaching Assistants for each full day of service this summer, as submitted. (This list is contained as Appendix S to these minutes).
 - 6) Approve Meghan Murphy and Kyra Fragale as Tutors at the rate of \$28.00/hour.
 - 7) Approve the change of hourly rate for Megan Carroll as Teacher for 2024 Learning Leaps **from** \$33.26 (Step 1) **to** \$38.36 (Step 4).
 - 8) Approve the change of hourly rate for Sarah Hunt as Teacher for 2024 ESY Program **from** \$36.65 (Step 3) **to** \$38.36 (Step 4).
 - 9) Approve the change in hourly rate for the following individuals involved in 2024 ESY Program:
 - Jamie Schaffer – Teaching Assistant **from** \$18.43 **to** \$18.53
 - Rachel Frederick – Sub-Teaching Assistant **from** \$20.13 **to** \$20.23
 - Melinda Kinney – Sub-Teaching Assistant **from** \$20.13 **to** \$20.23
 - Sheryl Borwick – Sub-Teaching Assistant **from** \$24.34 **to** \$25.14
 - Ellen Baxter – Teacher Aide **from** \$15.05 **to** \$15.45
 - 10) Approve Stephanie Cook (Scotia-Glenville Teaching Assistant) as 2024 Learning Leaps Teaching Assistant Substitute, with a rate of \$19.79.
 - 11) Approve Debbie LaFleche as 2024 ESY Program and Learning Leaps Substitute Typist, with a rate of \$16.55/hour.
 - 12) Approve Nora Edgar as a Student Worker, effective April 1, 2024, with the 2023-2024 rate of \$15.00/hour.
 - 13) Approve Jill Busman as District Clerk with a stipend of \$5,000 for the 2024-2025 school year, effective August 1, 2024.

- 14) Approve Kenna Collins for the civil service promotional appointment of Senior Payroll Audit Clerk (District Office), in accordance with Civil Service Rules and Regulations, effective August 1, 2024 with an increase of \$5,000 (prorated) to the approved 2024-2025 annual salary.
- 15) Approve the increase of duties and responsibilities for Christine Carusone as Deputy Treasurer, effective August 1, 2024, with an increase of \$5,000 (prorated) to her 2024-2025 annual salary.
- 16) Approve the appointment of Janet Neary as Substitute Managerial Confidential Human Resource Specialist (Districtwide), effective July 1, 2024 through June 30, 2025, with the 2024-2025 salary to be at the rate of \$23.00/hour.
- 17) Approve the change of hourly rate for Dennis Cooper as Senior Maintenance Mechanic (Buildings and Grounds) **from** \$31.40 (Step 1 + longevity) **to** \$34.98 (Step 3 + longevity).
- 18) Approve the probationary appointment of Sean Bouton as Maintenance Mechanic (Buildings and Grounds), in accordance with Civil Service Rules and Regulations, effective July 1, 2024, with the 2024-2025 salary to be at the rate of \$28.66/hour (Step 1), 8 hours/day, 40 hours/week, 12-month.
- 19) Approve the change of hourly rate for Henry (Hank) Brown as Bus Driver/Mechanic (Transportation Department) **from** \$27.92/hour (Step 3) **to** \$28.12/hour (Step 3 + longevity), effective June 3, 2024.
- 20) Approve the appointment of the following individuals for 2024-2025 Seasonal Supplemental Help (Buildings and Grounds), in accordance with Civil Service Rules and Regulations, with the 2024-2025 salary rate to be in accordance with the current Local 766 contract, for the period of July 8, 2024 through August 23, 2024:

Gretchen Bonk	Nancy Cooper
Matthew Malone	Athena Ladd
Lois Hendrickson	Nathaniel Perkins – Substitute
Jesse Delong - Substitute	

- 21) Approve the Summer Transportation Staff, as submitted. (This list is contained as Appendix T to these minutes).
- 22) Approve the following individuals for 2024-2025 Fall sports coaching appointments:

Cheer

Varsity	Kristin Roddy	Step 5	\$3,102
Volunteer	Sophia Iwan	Step 0	-0-

Cross Country

Varsity	James Krogh	Step 10	\$3,914
---------	-------------	---------	---------

Field Hockey

Varsity	Angelo Malone	Step 2	\$3,223
---------	---------------	--------	---------

Football

Varsity Head Coach	Robert Leto	Step 10	\$6,604
Varsity Assistant	Colton Barber	Step 2	\$3,481
Varsity Assistant	Jason Kritz	Step 5	\$4,787
Junior Varsity	John Striffler	Step 10	\$5,283
Modified	John Ritter	Step 5	\$4,486

Golf

Varsity	Brett Daley	Step 5	\$2,770
---------	-------------	--------	---------

Boys' Soccer

Varsity	Steve Gerke	Step 5	\$5,152
Modified	Lynne Bower	Step 5	\$3,866

Girls' Soccer

Varsity	Margaret Healy	Step 5	\$5,152
Junior Varsity	Julie Myers	Step 5	\$4,121
Modified	Macee Maddock	Step 2	\$2,813

Girls' Swimming

Varsity	Sean Headwell	.5 BHBL Dollar Figure – TBA	
---------	---------------	-----------------------------	--

Girls' Tennis

Varsity	Geoff Olson	Step 10	\$3,180
Volunteer	Jacob Hardy	Step 0	-0-

Volleyball

Varsity	Lisa Strohmayer	Step 5	\$3,878
---------	-----------------	--------	---------

ROUTINE BUSINESS**a. Placement of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committees on Preschool Special Education and Special Education in their report dated 06/24/2024.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

b. Treasurer's Report – May 2024

Vice President Carbone noted receipt of the Treasurer's Report. (This report is contained as Appendix U to these minutes).

c. Budget Transfers – May 2024

Vice President Carbone noted receipt of the budget transfers. (These reports are contained as Appendix V to these minutes).

d. Minutes: Regular Meeting – June 10, 2024

MOVED by K. Talbot, SECONDED by Massaro, that the minutes are approved with the correction of Boucher Furnish hyphen be removed.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

OTHER BUSINESS

Mr. Massaro wanted to thank the board members, Superintendent Swartz, Business Manager Giaquinto, faculty, staff and students for allowing him to serve on the board for the last six years.

Ms. Boucher Furnish commended the faculty and staff with their handling of the heat wave. Ms. Boucher Furnish also brought up the mural painting on the Adirondack Beverage building. There will be a "First Paint" event on July 1st and the ribbon cutting on August 3rd. All are invited to attend.

Vice President Carbone thanked Mr. Massaro for his six years of service to the school district.

HEARING/PRIVILEGE OF THE FLOOR

None

MOVED by Massaro, SECONDED by K. Talbot, that the meeting be adjourned.

ROLL CALL

AYES: 6

NOES: 0

MOTION CARRIED

The meeting adjourned at 7:50 p.m.

Jill Busman, Deputy District Clerk