

Regular Meeting

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on July 8, 2024.

President H. Talbot called the meeting to order at 7:18 p.m.

Present: Boucher Furnish, Carbone, Orr, Roberts, Singh, H. Talbot, K. Talbot, Superintendent Swartz, Business Manager Giaquinto, Deputy District Clerk Busman

Absent: Assistant Superintendent for Curriculum and Instruction Arket

PLEDGE OF ALLEGIANCE

HEARING/PRIVILEGE OF THE FLOOR FOR BOARD OF EDUCATION MEETING

Sarah Hoffmann spoke to the board about item #1 under Report of Superintendent.

PRESENTATION: EV INFRASTRUCTURE UPDATE (ALASTAIR AITCHISON, ARCHITECT – SEI DESIGN GROUP)

(This presentation is contained as Appendix A to these minutes).

SUPERINTENDENT’S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT)

Superintendent Swartz complemented Ms. Boucher Furnish and the group that has organized the start of the new mural on the Adirondack Beverage building. The painting is going up quickly and looks great. The ribbon cutting will be August 3rd.

Superintendent Swartz informed the board on the benefits of making the Senior High School Assistant Principal a 12-month position.

APPROVE COMMUNITY USE OF SCHOOL FACILITIES FEE SCHEDULE FOR 2024-2025

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education approve the 2024-2025 fee schedule for community use of school facilities and regulations governing use of such facilities, as submitted. (This schedule is contained as Appendix B to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by K. Talbot, SECONDED by Roberts, that the Board of Education approve the following items:

APPROVE LEGAL COUNSEL AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND GIRVIN & FERLAZZO, PC

That the Board of Education approve the Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Girvin & Ferlazzo, PC, effective July 1, 2024 through June 30, 2025, as submitted. (This agreement is contained as Appendix C to these minutes).

APPROVE LEGAL COUNSEL AGREEMENT BY AND BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND HONEYWELL LAW FIRM, PLLC

That the Board of Education approve the Legal Counsel Agreement by and between the Scotia-Glenville Central School District and Honeywell Law Firm, PLLC, effective July 1, 2024 through June 30, 2025, as submitted. (This agreement is contained as Appendix D to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

APPROVE AGREEMENT BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND H.M.B. CONSULTANTS

MOVED by Orr, SECONDED by Singh, that the Board of Education approve the Agreement between the Scotia-Glenville Central School District and H.M.B. Consultants to provide consulting services for Child Nutrition Programs operated by the Food Service Management Company for the 2024-2025 school year, as submitted. (This agreement is contained as Appendix E to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

APPROVE AGREEMENT BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND ORTHONY FOR ATHLETIC TRAINING SERVICES

MOVED by Roberts, SECONDED by K. Talbot, that the Board of Education approve the Agreement between Scotia-Glenville Central School District and OrthoNY for Athletic Training Services for the 2024-2025 school year, as submitted. (This agreement is contained as Appendix F to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

APPROVE AGREEMENT BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SARATOGA HOSPITAL

MOVED by Boucher Furnish, SECONDED by Singh, that the Board of Education approve the Agreement between Scotia-Glenville Central School District and Saratoga Hospital as Chief Medical Inspector, effective July 1, 2024 through June 30, 2025, as submitted. (This agreement is contained as Appendix G to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

APPROVE ADDENDUM TO THE AGREEMENT BETWEEN SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND THE VILLAGE OF SCOTIA FOR DISTRICT RESOURCE OFFICER

MOVED by Singh, SECONDED by K. Talbot, that the Board of Education approve the Agreement between Scotia-Glenville Central School District and the Village of Scotia for District Resource Officer, effective September 1, 2024 through June 30, 2025, on all days' school is in session for the students, as submitted. (This addendum is contained as Appendix H to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by Orr, that the Board of Education approve the following items:

ANNUAL REVIEW: BOARD OF EDUCATION POLICY #3140 – EMPLOYEE LAPTOP USER POLICY AND AGREEMENT

That the Board of Education approve for annual review Board Policy #3140 – Employee Laptop User Policy and Agreement. (There are no proposed changes), as submitted. (This policy is contained as Appendix I to these minutes).

ANNUAL REVIEW: BOARD OF EDUCATION POLICY #6240 AND APPENDIX P: INVESTMENT PROCEDURES

That the Board of Education approve for annual review Board Policy #6240 and Appendix P: Investment Procedures. (There are no proposed changes), as submitted. (This policy is contained as Appendix J to these minutes).

ANNUAL REVIEW: BOARD OF EDUCATION POLICY #6720 AND APPENDIX R: PROCUREMENT PROCEDURES

That the Board of Education approve for annual review Board Policy #6720 and Appendix R: Procurement Procedures. (There are no proposed changes), as submitted. (This policy is contained as Appendix K to these minutes).

ANNUAL REVIEW: BOARD OF EDUCATION POLICY #6910.1 – RESERVE FOR EMPLOYEE BENEFIT ACCRUED LIABILITIES, THE RESERVE FOR WORKERS' COMPENSATION, AND THE UNEMPLOYMENT INSURANCE RESERVE; #6910.2 – RESERVE FOR DEBT SERVICES; #6910.3 – RESERVE FOR TAX CERTIORARI; #6910.4 – RETIREMENT CONTRIBUTIONS RESERVE; #6910.5 – FUND BALANCE CLASSIFICATION - #6910.6 – RETIREMENT CONTRIBUTION RESERVE FUND AND RETIREMENT CONTRIBUTION RESERVE SUB-FUND

That the Board of Education approve for annual review the following Board Policies: (There are no proposed changes), as submitted. (These policies are contained as Appendix L to these minutes).

- #6910.1 Reserve for Employee Benefit Accrued Liabilities, the Reserve for Workers' Compensation, and the Unemployment Insurance Reserve
- #6910.2 Reserve for Debt Services
- #6910.3 Reserve for Tax Certiorari
- #6910.4 Retirement Contributions Reserve

#6910.5 Fund Balance Classification

#6910.6 Retirement Contribution Reserve Fund and Retirement Contribution Reserve Sub-Fund

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

APPOINT CHRISTINE CARUSONE, SCHOOL DISTRICT DEPUTY TREASURER, AS RECEIVER OF CERTIFIED PAYROLL FOR CAPITAL PROJECTS

MOVED by Roberts, SECONDED by Singh, that the Board of Education appoint Christine Carusone, School District Deputy Treasurer, as Receiver of Certified Payroll for Capital Projects with no additional remuneration.

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

RESOLUTION: AUTHORIZE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT'S PARTICIPATION IN COOPERATIVE BIDDING FOR HEALTH-SAFETY-RISK MANAGEMENT GOODS AND SERVICES FOR THE 2024-2025 SCHOOL YEAR

MOVED by Singh, SECONDED by Roberts, that the Board of Education approve the Resolution regarding Capital Region BOCES and WSWHE BOCES in cooperatively bidding for goods and services related to Health-Safety-Risk Management for the 2024-2025 school year, as submitted. (This resolution is contained as Appendix M to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Boucher Furnish, SECONDED by K. Talbot, that the Board of Education approve the following items:

RESOLUTION: ACCEPT AND APPROPRIATE GIFT AND DONATION FROM NATHANIEL DERMOTT AND CHRISTINE POLL TO THE DEB MAY SCHOLARSHIP FUND

That the Board of Education approve the Resolution, dated July 1, 2024, regarding accepting and appropriating the gift and donation of \$2,000 from Nathaniel Dermott and \$1,600 from Christine Poll to be applied to the Deb May Scholarship Fund, as submitted. (This resolution is contained as Appendix N to these minutes).

RESOLUTION: ACCEPT AND APPROPRIATE GIFT AND DONATION FROM ERIN PAOLOZZI TO THE HIGH SCHOOL TECHNOLOGY DEPARTMENT

That the Board of Education approve the Resolution dated July 1, 2024, regarding accepting and appropriating the gift and donation from Erin Paolozzi of shop tools, valued at approximately \$6,702, to

the High School Technology Department, as submitted. (This resolution is contained as Appendix O to these minutes).

RESOLUTION: ACCEPT AND APPROPRIATE FUNDS FROM SCHOHARIE AREA WORKERS' COMPENSATION CONSORTIUM

That the Board of Education approve the Resolution, dated July 1, 2024, accepting and appropriating funds from Schoharie Area Workers' Compensation Consortium in the amount of \$6,000.00 to Scotia-Glenville CSD for reimbursement of Treasurer's duties performed by Sheri Tyrell as acting Treasurer for SAWCP, as submitted. (This resolution is contained as Appendix P to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

REQUEST TO ESTABLISH THE WHERE EVERYONE BELONGS (WEB) CLUB

MOVED by K. Talbot, SECONDED by Singh, that the Board of Education approve the Resolution, dated July 1, 2024, accepting and appropriating funds from Schoharie Area Workers' Compensation Consortium in the amount of \$6,000.00 to Scotia-Glenville CSD for reimbursement of Treasurer's duties performed by Sheri Tyrell as acting Treasurer for SAWCP, as submitted. (This request is contained as Appendix Q to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following items:

COMMUNICATIONS

- a. Accept the letter of resignation of Maria Wagner, Teaching Assistant (Senior High School), effective c.o.b. June 30, 2024, with appreciation for her service to the district, as submitted. (This letter is contained as Appendix R to these minutes).

REPORT OF SUPERINTENDENT

- 1) Approve the 11-month Assistant Principal position at the Senior High School currently held by Angela Cerrone, be made a 12-month Assistant Principal position at the Senior High School, retroactive to July 1, 2024. Ms. Cerrone's 2024-2025 salary would be at the rate of \$108,080.
- 2) Approve the probationary appointment of Hillary Graff as Technology Teacher (Middle School/Senior High School), effective September 1, 2024 through August 31, 2028, with the 2024-2025 salary to be at the rate of \$68,311 (Step 14 +M).

- 3) Approve the leave of absences appointment of Kennedy Nordby as School Psychologist (Sacandaga Elementary), effective September 1, 2024 through December 19, 2024, with the 2024-2025 salary to be at the rate of \$262.60 per days worked (Step 5 +M).
- 4) Approve the probationary appointment of Micaela Morse as Teaching Assistant (Glendaal Elementary), effective September 1, 2024 through August 31, 2028, with the 2024-2025 salary to be at the rate of \$19.58/hour (Step 3), 7 hours/day, 35 hours/week.
- 5) Approve the probationary appointment of Kayla Gatta as Teaching Assistant (Senior High School), effective September 1, 2024 through August 31, 2028, with the 2024-2025 salary to be at the rate of \$18.85/hour (Step 1), 7 hours/day, 35 hours/week.
- 6) Approve the probationary appointment of Erin Daley as Typist (Sacandaga Elementary), in accordance with Civil Service Rules and Regulations, effective September 1, 2024, with the 2024-2025 salary to be at the rate of \$16.55/hour, 7.5 hours/day, 10 months.
- 7) Approve the following individuals for the 2024 Extended School Year Program, July 8, 2024 through August 16, 2024:

Laurie Peconie	Speech Therapist	Step 5	\$40.07/hr.
Lauren Carr	Speech Therapist	Step 1	\$33.26/hr.
Meghan Murphy	Special Education Teacher	Step 5	\$40.07/hr.
Marjorie Zielaskowski	Transportation Aide		
Maria Mastroianni	Substitute Aide		

- 8) Approve the following individuals for the 2024 Summer School Program, July 15, 2024 through August 15, 2024 and August 19th and August 20th:

Harold Smith	Teacher and Proctor
Gary Barden	Substitute Teacher
Carrie Dariano	Proctor
Joyce Semerad	Proctor

- 9) Approve the list of employees for summer curriculum work at the rate of \$210.00/day for teachers and \$143.00/day for teaching assistants for each full day of service this summer, as submitted. (This list is contained as Appendix S to these minutes).
- 10) Approve five summer days for Amy Abatto at 1/200th of her 2023-2024 annual salary for each full day of service for CSE/504 evaluations:
- 11) Approve ten summer days for Kennedy Nordby at 1/200th of her appointed 2024-2025 annual salary for each full day of service for CSE/504 evaluations.
- 12) Approve the appointment of the following individuals for 2024-2025 Seasonal Supplemental Help (Buildings and Grounds), in accordance with Civil Service Rules and Regulations, with the 2024-2025 salary rate to be in accordance with the current Local 766 contract, for the period of July 8, 2024 through August 23, 2024:

James Bobar

Erin Dunne*

Jessica Williams-Dunne*

**This appointment is conditioned on the school district's receipt of clearance for the employee from the State Education Department following a criminal history records check in accordance with the provision of Education Law §303.*

- 13) Approve the following individual as Technology Specialist Department Chairs for the 2024-2025 school year:

Deb Byrne Stipend - \$3,300.00

- 14) Approve the following supplemental appointments as Technology Specialists for the 2024-2025 school year:

Elizabeth Fawcett	Senior High School	Stipend - \$3,000.00
Deb Byrne	Middle School	Stipend - \$3,000.00
Serena Barclay	Glendaal Elementary	Stipend - \$2,000.00
Brett Campbell	Glen-Worden Elementary	Stipend - \$2,000.00
Jeff Denney	Lincoln Elementary	Stipend - \$2,000.00
Brendan Swider	Sacandaga Elementary	Stipend - \$2,000.00

- 15) Approve the change in location for the following individuals, effective July 3, 2024, with no change in hourly wage:

Geoff Pemberton – Senior Custodian **from** Lincoln **to** Glendaal Elementary
Ethan Dorries – Night Cleaner **from** Lincoln **to** Glendaal Elementary
Art Webber – Senior Custodian **from** Glendaal **to** Lincoln Elementary
Gregg Russo – Night Cleaner at Sacandaga – extend assignment beyond initial end date of 6/30/24

- 16) Approve the correction of the Varsity Cheerleading Coach **from** Kristin Roddy **to** Kristen Roddy for the 2024 fall sports season.

- 17) Approve the following individuals as substitute Cleaners (Buildings and Grounds):

Michael Slattery James Bobar

ROUTINE BUSINESS

a. Minutes: June 24, 2024 Regular Meeting

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

OTHER BUSINESS

Ms. Talbot reminded us that Learning Leaps program started today and wished them all well.

Ms. Orr liked the idea of encouraging more community-based groups, similar to the Mural group. Superintendent Swartz reminded us of the Superintendent's Diversity, Equity, and Inclusion (DEI) Council and of the Assistant Superintendent's DEI Strategic Planning Work Group. Both groups bringing community involvement.

Superintendent Swartz asked the board to reflect on curriculum and instruction topics for the 2024-2025 school year and Board of Education goals for the 2024-2025 school year with the hope that these will be discussed at the next board meeting.

Ms. Boucher Furnish asked if there was a possibility that the second board meeting in August would be canceled. Superintendent Swartz said that there is a strong chance that it would be.

HEARING/PRIVILEGE OF THE FLOOR FOR BOARD OF EDUCATION MEETING

None

MOVED by K. Talbot, SECONDED by Roberts, that the meeting be adjourned.

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

The meeting adjourned at 8:17 p.m.

Jill Busman, Deputy District Clerk