

## **Regular Meeting Minutes**

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on October 7, 2024.

President Talbot called the meeting to order at 7:00 p.m.

Present: Boucher Furnish, Carbone, Orr, Roberts, Singh, H. Talbot, K. Talbot, Superintendent Swartz, Assistant Superintendent for Curriculum and Instruction Arket, Business Manager Giaquinto and District Clerk Busman

Absent: None

### **PLEDGE OF ALLEGIANCE**

### **HEARING/PRIVILEGE OF THE FLOOR FOR THE BOARD OF EDUCATION MEETING**

A community member spoke about their concern over the low numbers in football and boys' lacrosse.

Agenda items #6 and #7 were advanced to discuss while Amy Pedrick, from West & Company CPAs PC, was present. MOVED by Orr, SECONDED by Roberts, that the Board of Education accept the following:

### **ACCEPT AUDITOR'S REPORT FOR 2023-2024 FINANCIAL REPORT, SINGLE AUDIT SUPPLEMENTARY FINANCIAL REPORT, AND THE EXTRA CLASSROOM ACTIVITY FUND FINANCIAL REPORT SUBMITTED BY WEST AND COMPANY, CPAS**

Accept the 2023-2024 Financial Report, Single Audit Supplementary Financial Report, and the Extra Classroom Activity Fund Financial Report, as submitted by West and Company, CPAs, and reviewed by Amy Pedrick. (This report is contained as Appendix A to these minutes).

### **ACCEPT AUDIT CORRECTIVE ACTION PLAN – AUDIT 2023-2024**

Accept the follow up and/or corrective actions regarding the findings in the management letters related to the ECAF audit reports. (This plan is contained as Appendix B to these minutes).

#### **ROLL CALL**

AYES: 5

NOES: 0

ABSTAIN: 2

MOTION CARRIED

**SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)**

Superintendent Swartz commended Business Manager Giaquinto for a clean and efficient audit. Superintendent Swartz informed the Board the second-round interviews had taken place with three finalists for the Glen-Worden Principal position. Present Talbot would be reaching out to find a date for the Board to meet and interview the final candidate(s). Matthew Hubbell, Academic Head of Science, worked with Thomas Corners Fire Department on a Child and Home Safety Day.

**REPORTS/UPDATE: LEGISLATIVE LIAISON ♦ PTA COUNCIL ♦ AUDIT COMMITTEE ♦ BOARD OF EDUCATION POLICY COMMITTEE ♦ BOARD OF EDUCATION GOALS ♦ BUDGET**

Legislative Liaison – no report

PTA Council – First meeting was on Sept. 25<sup>th</sup>. Glen-Worden is holding a Haunted Parking Lot/Trunk o' Treat event on 10/18. Sacandaga has a Monster Mash on 10/25. Glendael and Lincoln have Trunk-or-Treat events on 10/25

Audit Committee – they met this evening and were presented with the audit report, presentation by Amy Pedrick.

Policy Committee – Ms. Carbone and Ms. Talbot are meeting October 18<sup>th</sup> to start to work on Policies 4000 to 6999.

Board Goals – goals were submitted by Board members and discussed. Final draft will be approved at the October 28 meeting. The Board requested a copy of the process for APP.

Budget – no report

MOVED by Boucher Furnish, SECONDED by Roberts, that the Board of Education approve the following:

**RESOLUTION: ACCEPT GIFT AND DONATION TO THE FINE ARTS DEPARTMENT**

Approve the Resolution, dated October 7, 2024, regarding accepting and appropriating the gift and donation from Scotia-Glenville Friends of Music of a Pulse extended height Snare Stand, with an approximate value of \$500.00, a Pearl extended height Snare Stand, with an approximate value of \$125.00, and a Gibraltar extended height Snare Stand with ball-mount, with an approximate value of \$100.00, to the Fine Arts Department, as submitted. (This resolution is contained as Appendix C to these minutes).

**RESOLUTION: ACCEPT GIFT AND DONATION TO THE HIGH SCHOOL MUSIC PROGRAM – CORRECTION OF LAST NAME**

Approve the Resolution dated October 7, 2024, regarding accepting and appropriating the gift and donation from Susan *Pettengill (last name correction)* of a full-size Halo cello with bag and bow, with an approximate value of \$1,000.00, and a Fender Stratacoustic

Electric Guitar, with an approximate value of \$250.00, to the High School Music program, as submitted. (This resolution is contained as Appendix D to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education approve/accept the following:

**REPORT OF SUPERINTENDENT**

**a. Staffing**

- 1) Approve the 1.0 FTE probationary appointment of Melanie Schleicher, Special Education Teacher (Middle School), effective October 7, 2024 through October 6, 2028, with 2024-2025 salary to be at the rate of \$70,523 (Step 15 +M) prorated. Ms. Schleicher holds Professional certification for Students with Disabilities (Grades 1-6).
- 2) Approve the 1.0 FTE probationary appointment of Jeanne Halloran, Special Education Teacher (Middle School), effective on or about October 21, 2024 through October 20, 2027, with 2024-2025 salary to be at the rate of \$78,475 (Step 18 +M) prorated. Ms. Halloran has Permanent NYS Special Education Teacher K-12 certification.
- 3) Approve the change in probationary appointment for Sarah DeLorenzo, Special Education Teacher (Middle School), *from* 9/1/2022 through 8/31/2026 *to* 9/1/2022 through 8/31/2025.
- 4) Approve the appointment of Kaylie Foley as Teacher Aide (Glendaal Elementary), in accordance with Civil Service Rules and Regulations, effective September 3, 2024 through June 26, 2025, with the 2024-2025 salary to be at the rate of \$15.00/hour, 3 hours/day, 15 hours/week.
- 5) Approve the appointment of Lisa DeLorenzo as Teacher Aide (Middle School), in accordance with Civil Service Rules and Regulations, effective October 21, 2024 through June 26, 2025, with the 2024-2025 salary to be at the rate of \$15.00/hour, 7 hours/day, 35 hours/week.
- 6) Approve the appointment of Lisa Montesano, School Monitor (Glen-Worden Elementary), with a change in hours from 13.75 hours/week to 32.5 hours/week at the rate of \$15.05/hour, effective October 7, 2024 through June 26, 2025.

- 7) Approve the appointment of Donna Cooke as Lunch/Recess Monitor (Lincoln Elementary), in accordance with Civil Service Rules and Regulations, effective October 15, 2024 through June 26, 2025, with 2024-2025 salary to be at the rate of \$15.00/hour, 2 hours/day, 10 hours per week.
- 8) Approve the provisional appointment of Jorge Manana as Executive Secretary I (Middle School – Guidance Office), in accordance with Civil Service Rules and Regulations, effective September 30, 2024, with 2024-2025 salary to be at the rate of \$18.25/hour, 8 hours/day, 10 months plus 20 summer days.
- 9) Approve the probationary appointment of Sarah Halbfinger as Typist (Glendaal Elementary), in accordance with Civil Service Rules and Regulations, effective October 15, 2024, with the 2024-2025 salary to be at the rate of \$16.55/hour, 4 hours/day, 10 month.
- 10) Approve Ayden Keith as a Student Worker (IT Department) for up to 200 hours at the rate of \$15.00/hour, effective September 24, 2024 through June 30, 2025.
- 11) Approve Bairbre McCarthy as a tutor at the contractual rate for the 2024-2025 school year at the rate of \$32.00/hour.
- 12) Retroactively approve Sarah Hunt for one day of summer curriculum work at the rate of \$210.00/day.
- 13) Approve the following Senior High School supplemental appointment for collateral duties for 2024-2025 school year:
- |                         |                |                  |
|-------------------------|----------------|------------------|
| Freshman Class Advisor  | Bruce Anderson | \$530.74 stipend |
| Sophomore Class Advisor | Bruce Anderson | \$743.45 stipend |
- 14) Approve the following individual as Junior Varsity Volleyball Coach:
- |                    |        |         |
|--------------------|--------|---------|
| Mariela Monterroso | Step 2 | \$2,256 |
|--------------------|--------|---------|
- 15) Approve the following individuals for 2024-2025 Winter sports coaching appointments:
- |                          |                |        |         |
|--------------------------|----------------|--------|---------|
| <u>Boys' Basketball</u>  |                |        |         |
| Varsity                  | Jeremy Kristel | Step 2 | \$4,190 |
| <u>Girls' Basketball</u> |                |        |         |
| Varsity                  | Clayton Savage | Step 1 | \$3,740 |

Bowling

Varsity	John Ritter	½ Step 5	\$1,108
Varsity	Matthew Swiatocha	½ Step 5	\$1,108

Cheerleading

Varsity	Kristen Roddy	Step 5	\$3,546
---------	---------------	--------	---------

Indoor Track

Varsity	James Krogh	Step 10	\$5,747
Assistant	Benjamin Tunison	Step 5	\$4,166

Nordic Skiing

Varsity	Jared Linck	Step 5	\$4,543
---------	-------------	--------	---------

Wrestling

Varsity	Josh Culora	Step 5	\$5,096
---------	-------------	--------	---------

- 16) Approve the updated list of Aides and Monitors for the 2024-2025 school year, as submitted. (This list is contained as Appendix E to these minutes).
- 17) Approve the attached list of additional substitutes for the 2024-2025 school year, as submitted. (This list is contained as Appendix F to these minutes).

**ROUTINE BUSINESS**

**a. Placements of Children with Disabilities**

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the Committee on Pre-school Special Education in their reports dated October 7, 2024.

**b. Internal Claims Auditor’s Report/Warrants/Warrant Report Exceptions:**

Payroll Warrants

#67	06/07/2024	\$1,043,669.77
#2	07/05/2024	\$ 228,085.73
#5	07/19/2024	\$ 280,567.52
#7	08/02/2024	\$ 351,079.54
#10	08/16/2024	\$ 326,170.06
#11	08/30/2024	\$ 379,157.82

Check Warrants

A-3	07/11/2024	\$ 636,253.05
A-4	07/19/2024	\$ 239,204.17
A-6	08/02/2024	\$2,403,213.96
A-9	08/16/2024	\$ 918,391.91

**c. Budget Transfer –**                    **June 2024**  
   **July 2024**  
   **August 2024**  
   **September 2024**

**d. Minutes:    September 9, 2024                    Regular Meeting**

Approve with changes.

ROLL CALL  
AYES: 7  
NOES: 0  
MOTION CARRIED

#### **14. Other Business**

Ms. Orr wanted to confirm the next Board meeting was October 28, 2024.

Mr. Roberts commended the Lincoln Staff when he observed them wiping things down and getting the school set before the students arrived.

Ms. Carbone wished those going to the NYSSBA Conference safe travels and was excited to hear what they would bring back to share with the Board.

#### **15. Hearing/Privilege of the Floor for the Board of Education Meeting**

Sarah Hoffmann was concerned that postings for every job opportunity were not going out to all SGTA members as the contract states.

A community member spoke about the football program and people drawing conclusions due to the lack of disclosure.

MOVED by K. Talbot, SECONDED by Carbone, that the Board of Education adjourn to Executive Session in order to discuss a personnel matter.

ROLL CALL  
AYES: 7  
NOES: 0  
MOTION CARRIED

The Board adjourned to Executive Session at 7:38 p.m. and returned to Open Session at 8:50 p.m.

MOVED by H. Talbot, SECONDED by Singh, that the meeting be adjourned.

ROLL CALL  
AYES: 7  
NOES: 0  
MOTION CARRIED

The meeting adjourned at 8:52 p.m.

---

Jill Busman, District Clerk