

WHAT: Health and Safety Committee
WHEN: Wednesday, October 16, 2024
TIME: 3:30PM – 4:30PM
WHERE: Scotia-Glenville High School Room B2

Agenda

Time	What	Who
3:30 – 3:40	Welcome and Review Agenda	Jon Van Alstyne
3:40 – 4:00	<p style="text-align: center;">Items:</p> <p>District-Wide Safety Plan/Building-Level Plans</p> <ul style="list-style-type: none"> • Update <p>Trauma-Informed Drills</p> <ul style="list-style-type: none"> • Questions/Concerns? <p>Cancer Prevention in Action Update</p> <ul style="list-style-type: none"> • Drew/Jill working on a draft to go to Policy Committee <p>Trainings</p> <ul style="list-style-type: none"> • Any buildings interested in training? (ex. CPR, tabletop exercises, Stop the Bleed, etc.) 	Jon Van Alstyne
4:00 – 4:30	Round Table	All

Meeting Minutes

June 5, 2024

Attendees: Lisa Smith, Marcella Tebbano, Dianna Rumpf, Peter Zwack, Brooke Keith, Ben Sequeira, Jeremy Ecker (SRO, Scotia PD), Adam Halbfinger (Scotia PD), Brenda Tessier, Rachel Frederick, Drew Giaquinto, Jill Bush, Betsy Williams, Peter Bednarek

Agenda Items

District-Wide Safety Plan/Building-Level Emergency Response Plans (**Jon Van Alstyne**)

- The District-Wide Safety Plan (DWSP) and Building-Level Emergency Response Plans (BLERPs) will be submitted late to the State Department of Education due to miscommunication. Superintendent Susan Swartz is aware of the situation. The DWSP is currently out for public comment and on October 28, 2024, the Board of Education will allow a period for public comment during its meeting. The Board of Education will then vote on the plan. If approved, the DWSP and BLERPs will be submitted to the state.

Trauma-Informed Drills (**Jon Van Alstyne**)

- Trauma-informed drills are a new concept for school districts after the Board of Regents adopted this policy. Building-level personnel were asked how these drills were going in each of their buildings. No issues were reported. Jeremy Ecker noted that this topic will be covered during a professional development day on November 1st. Jeremy also believes that building principals are sending advanced notification of drills to families a week prior via Parent Square.

Cancer Prevention in Action Update (**Drew Giaquinto/Jill Bush**)

- Jill presented a draft policy regarding sunscreen usage for students. Jill mentioned a 2012 policy from New York State that allows students to bring and apply sunscreen with parent permission. A physician's note is not required unless the student is unable to apply it themselves. A discussion regarding sunscreen usage was had. Peter Bednarek mentioned that the policy can go beyond sunscreen, encouraging the use of hats, sunglasses, long sleeve shirts, etc. Peter also mentioned the sample policy from Hartford covered a wide variety of sun safety education and procedures. Peter provided a copy of the sun safety policy from both Hartford and Gloversville.

Trainings (**Jon Van Alstyne**)

- An Incident Command System (ICS) training was recently conducted for staff at Lincoln Elementary. It was well attended and well-received. Additional training, including ICS, Stop the Bleed, and CPR was offered. Tabletop exercises are an option as well. A short discussion regarding training was had.

Round Table

Middle School Doors

- There was a question regarding the time the doors are locked/unlocked at the middle school. Staff would like the doors to remain locked beyond their current time (time redacted for safety concerns) after incidents involving community members entering the building, sometimes aggressively. Drew spoke on door locking times and after school activities. An alternate locking time was mentioned.

Door Ajar

- Jeremy Ecker discussed a concern regarding an exterior door remaining ajar near the new gym. It was believed that air flow from the handler was blowing and keeping it open. (NOTE: email received from Pete Zwack on October 17th stating the door required a mechanical adjustment and the air handler was not involved.)

Next Meeting: Wednesday, November 13, 2024