

**SCOTIA – GLENVILLE CENTRAL SCHOOLS  
Office of the Superintendent**



**DATE:** December 6, 2024  
**TO:** Scotia-Glenville Board of Education Members  
**FROM:** Susan M. Swartz, Superintendent  
**RE:** Committee Charge for Athletic Council

**I. Purpose:**

The Athletic Council will serve as a vehicle for sharing information about the district's athletic programs, working with the Booster Club and community sports organizations, and addressing mutual concerns.

**II. Committee Goals and Objectives:**

The Athletic Council will address the following goals and objectives:

- 1) Improving and enhancing communication with student athletes, parents/guardians, and coaches.
- 2) Reviewing and developing methods to support and mentor new coaches.
- 3) Researching and assisting in the implementations of professional development for coaches.
- 4) Annual review and updating of the Coaches handbook.
- 5) Self-evaluation of Council's work and activities.

**III. Committee Composition:**

The Athletic Council will be composed of diverse stakeholders representing various segments of the school community, including:

Students

Parents and guardians

Coaches

School administrators

Community Members including those involved in youth sports, SG Booster Club, Diversity, Equity, and Inclusion Council, and a BOE representative

#### **IV. Athletic Council Structure and Operations**

The Athletic Council shall meet regularly, at least once a sports season, to work towards completion of its goals.

The Athletic Council will publish an agenda prior to any meeting and minutes following the meeting.

The Athletic Council will annually report on its activities and accomplishments to the BOE.

#### **V. Accountability and Reporting:**

The Athletic Council shall provide regular updates and progress reports. These reports shall include an overview of activities, findings, recommendations, and any recommended changes to policies, procedures, or initiatives.

#### **VI. Duration:**

The Athletic Council shall continue its work for one full-calendar year. The committee's effectiveness and necessity will be reviewed at that time and a determination made as to next steps.

This Committee Charge serves as a guiding document to outline the purpose, goals, composition, structure, and responsibilities of the Athletic Council. The committee's work is integral to addressing and remediating barriers to its goals.