


SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT

TO: Susan Swartz, Superintendent
FROM: Andrew Giaquinto, School Business Manager 
DATE: December 4, 2024
RE: Installment Purchase for Copier Replacement

Attached please find a resolution to be presented to the Board of Education at its December 9 meeting for approval of the copier replacement installment purchase through BOCES. We will be leasing 10 new copiers, replacing ten that we currently lease through BOCES one year prior to the lease expiration. We are opting for early buyout because the interest rates have dropped and the current copiers have needed excessive repairs because they are not specced to the volume of printing needs. Since the lease ends in the middle of the 25/26 fiscal year, we are doing this in lieu of waiting until then to take advantage of the pricing terms offered, to reduce the repair costs, and to absorb within the current budget.

Canon is covering the lease buyout in the approximate amount of \$28,367.56. After receiving BOCES aid, the net cost for the copiers over the next five years will be \$73,623.57.

Upon BOE approval of the resolution, BOCES will bring a resolution to their Board on January 13. We anticipate receipt and installation of the copiers during the February 2025 break. Please let me know if you have questions or need further information.

AG/cc

Attachment

cc: M. Johnson

RESOLUTION OF THE BOARD OF EDUCATION
FOR
SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT

WHEREAS, the Board of Education of the Scotia-Glenville Central School District (hereinafter referred to as the "District") desires to enter into a five year service agreement with the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Educational Services (hereinafter referred to as "CR BOCES") in order for the CR BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being administrative services in Co-Ser 604.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the Scotia-Glenville Central School District agrees to enter into a contract with the CR BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the total amount of \$186,808.18 and associated CR BOCES charges with such amount to include annual CR BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the CR BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to CR BOCES for early cancellation or withdrawal from this agreement to the same extent that CR BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by CR BOCES as consequence of any such early cancellation or withdrawal. The District further agrees to indemnify, defend and hold BOCES, its elected officials, its employees, and agents, harmless from any and all liability, claims including bodily injury or property damage, causes of action, damages and expenses, including attorney fees, which may arise out of the negligent actions of the District, its elected officials, employees, agents, invitees, and volunteers while using this service.

Payment will be made as part of a regular annual CR BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of CR BOCES. This contract will be for a maximum period of five years commencing on or about January 13, 2025 and continuing through June 30, 2030.

Approved by the Board of Education at their meeting on _____

Board Clerk Signature: _____ Date: _____

CANON COPIER INSTALLMENT PURCHASE 24-25

PURCHASE INFORMATION	
IP Purchase Total	\$ 186,808.18
NERIC Service Fee	\$ 7,472.33

TERM:	APR:	FIRST BILLING
5 Years	5.00%	Apr-25

IP Payment Information:	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	Grand Total
Monthly Payments	\$ 10,575.00	\$ 42,300.00	\$ 42,300.00	\$ 42,300.00	\$ 42,300.00	\$ 31,725.00	\$ -	\$ 211,500.00
NERIC Financing Fee	\$ 211.50	\$ 2,115.00	\$ 2,115.00	\$ 2,115.00	\$ 2,115.00	\$ 1,586.25	\$ -	\$ 10,257.75
Subtotal:	\$ 10,786.50	\$ 44,415.00	\$ 44,415.00	\$ 44,415.00	\$ 44,415.00	\$ 33,311.25	\$ -	\$ 221,757.75
less State Aide	0	(7,205.38)	(29,669.22)	(29,669.22)	(29,669.22)	(29,669.22)	(22,251.92)	
Actual Cost to District	\$ 10,786.50	\$ 37,209.62	\$ 14,745.78	\$ 14,745.78	\$ 14,745.78	\$ 3,642.03	\$ (22,251.92)	\$ 73,623.57



Northeastern Regional Information Center
 900 Watervliet-Shaker Road
 Albany, NY 12205

TO: Drew Giaquinto
 DISTRICT: Scotia-Glenville

IP QUOTE: SCOT2501
 DATE: 11/19/24
 CoSer: 604

FROM: Rebecca Dee

The following is an ESTIMATED Installment Purchase prepared by the NERIC in response to your Installment Purchase (IP) request. This quote is intended to give you an estimate of the overall cost of the system, network, services and financing to assist you in planning.

If you are in agreement with what is detailed in this quote, please have your superintendent, business official or whomever else is authorized to approve this expenditure, return this signed proposal to me at the above address.

Purchase Information:	
IP Purchase Total ¹	\$186,808.18
NERIC Service Fee ²	\$7,472.33

Vendor: Canon
 Principle Amount \$ 186,808.18

TERM:	APR:	FIRST BILLING:
5 Years	5.00%	April

IP Payment Information:	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	Grand Total
Estimated Yearly Amount	\$10,575.00	\$42,300.00	\$42,300.00	\$42,300.00	\$42,300.00	\$31,725.00	\$211,500.00
NERIC Financing Fee ³	\$211.50	\$2,115.00	\$2,115.00	\$2,115.00	\$2,115.00	\$1,586.25	\$10,257.75
Total:	\$10,786.50	\$44,415.00	\$44,415.00	\$44,415.00	\$44,415.00	\$33,311.25	\$221,757.75

Notes:

1. The IP Purchase Total is the principal amount being financed by the district. This is the amount that should be reflected in the district's board resolution approving the IP.
2. The NERIC Service Fee is billed as a cash purchase when the IP is initiated.
3. The NERIC Financing Fee (2% of the total annual payments) is billed each year and is NOT part of the IP itself.
4. This quote is provided as an estimated yearly amount. The exact monthly billing amount can be provided by Patty MacDormand.

Name: Drew Giaquinto
 Title: Business Administrator

Signature: [Signature]
 Date: 11-19-24