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January 23, 2025

Ms. Susan Swartz

Scotia Glenville Central School District  
900 Preddice Parkway  
Scotia, NY 12302

Dear Ms. Swartz,

I am writing to inform you of my resignation from my current position at Lincoln Elementary School as a Special Education teacher effective February 14, 2025.

I have been offered a new position at Glen Worden Elementary School as a 4th grade General Education teacher in which I intend to pursue pending board approval. I am looking forward to this new opportunity that will help me continue my journey on my career path.

I am grateful for all that I have learned under the guidance of John Geniti and I appreciated all of the support from my colleagues at Lincoln over my many years of service. I am committed to ensuring a smooth transition of my responsibilities.

Sincerely,

Dana Brockmann