

January 2, 2025

Superintendent Susan Swartz
900 Preddice Parkway
Scotia, NY 12302

Dear Susan,

Please accept this letter as notification of my retirement effective June 30, 2025. I will continue to use the district health and dental insurance plans in my retirement. Please forward my accumulated sick time buyout into my 403(b), as per our contract.

I am grateful for the opportunity to have taught at Glen-Worden while my two daughters attended this school so many years ago. It was a gift and a blessing for all three of us. I am also appreciative of the support and collaboration given by my colleagues and principals over the years. So much of who I am as a teacher has been shaped by these relationships. I will look back fondly on these years.

With gratitude,



Christine DeCarlo

5th grade teacher

Glen-Worden Elementary School

CC: Andrea Polikoski