

Regular Meeting Minutes

A Regular Meeting of the Board of Education of the Scotia-Glenville Central School was held in the Cafeteria of the Middle School, in said district on January 27, 2025.

President Talbot called the meeting to order at 6:00 p.m.

Present: Boucher Furnish, Carbone, Orr, Roberts, Singh, H. Talbot, T. Talbot, Superintendent Swartz

Absent: None

MOVED by K. Talbot, SECONDED by Carbone, that the Board of Education adjourn to Executive Session in order to discuss a personnel matter.

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

The Board adjourned to Executive Session at 6:02 p.m. and returned to Open Session at 7:08 p.m.

Assistant Superintendent for Curriculum and Instruction Arket, Business Manager Giaquinto and District Clerk Busman were present for open session.

PLEDGE OF ALLEGIANCE

HEARING/PRIVILEGE OF THE FLOOR FOR THE BOARD OF EDUCATION MEETING

A community member spoke of their displeasure of how some sporting issues have been handled. This individual felt that most of these issues have not been taken care of from the leadership of the district.

PRESENTATION: TECHNOLOGY UPDATE (MEGAN JOHNSON, DIRECTOR OF TECHNOLOGY) (This presentation is contained as Appendix A to these minutes).

SUPERINTENDENT'S COMMENTS (SUSAN M. SWARTZ, SUPERINTENDENT OF SCHOOLS)

Superintendent Swartz and Business Manager Giaquinto spoke about the process involved with the Beukendaal Building as it has been designated as a historic site by New York State Parks, Recreation and Historic Preservation.

DISCUSSION: SENIOR CITIZENS AGED EXEMPTION (This exemption and memo are contained as Appendix B to these minutes).

DISCUSSION: STATE AID ANALYSIS BUDGET 2025-2026 (This exemption is contained as Appendix C to these minutes).

ACCEPT SECOND FISCAL PROJECTION FOR 2024-2025

MOVED by Roberts, SECONDED by K. Talbot, that the Board of Education accept the Second Fiscal Projection for 2024-2025 with the supporting Revenue and Budget Status Reports and Summary Variance Analysis and Fund Balance Projection Report, as submitted. (This projection is contained as Appendix D to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

APPROVE MEMORANDUM OF AGREEMENT BY AND BETWEEN THE SCOTIA-GLENVILLE CENTRAL SCHOOL DISTRICT AND SCOTIA-GLENVILLE TEACHERS' ASSOCIATION SCHOOL AIDES AND MONITORS

MOVED by Orr, SECONDED by Singh, that the Board of Education approve the Memorandum of Agreement By and Between the Scotia-Glenville Central School District and Scotia-Glenville Teachers' Association School Aides and Monitors, dated January 8, 2025, for the period July 1, 2024 through June 30, 2027, as submitted, and further authorize the Superintendent of Schools to sign the Memorandum of Agreement with corrections, as submitted. (This memorandum is contained as Appendix E to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

RESOLUTION: NOTICE OF INTENT TO SERVE AS LEAD AGENCY UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) AND ITS IMPLEMENTING REGULATIONS

MOVED by Roberts, SECONDED by K. Talbot, that the Board of Education approve the Resolution, designating the Board as Lead Agency for the purpose of determining the environmental impact of the Project (improvements to the transportation facility) and intends to declare itself as Lead Agency and conduct a coordinated SEQRA review of the Project, as submitted. (This resolution is contained as Appendix F to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Singh, SECONDED by K. Talbot, that the Board of Education approve the following:

RESOLUTION: ACCEPT DONATION TO BE APPLIED TO THE 1ST NATIONAL BANK OF SCOTIA SCHOLARSHIP

Approve the Resolution, dated January 14, 2025, regarding accepting the donation of \$2,000.00 from the 1st National Bank of Scotia to be applied to the 1st National Bank of Scotia Scholarship, as submitted. (This resolution is contained as Appendix G to these minutes).

RESOLUTION: ACCEPT DONATION TO BE APPLIED TO THE PETE H. SCHRADER CONSTRUCTION INDUSTRY SCHOLARSHIP

Approve the Resolution, dated January 16, 2025, regarding accepting the donation of \$1,000.00 from Schrader and Co. to be applied to the Pete H. Schrader Construction Industry Scholarship, as submitted. (This resolution is contained as Appendix H to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM MIDDLE SCHOOL ASSIGNMENT NOTEBOOK ECAF ACCOUNT TO THE MIDDLE SCHOOL

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated January 27, 2025, regarding accepting and appropriating the gift and donation from the Middle School Assignment Notebook ECAF Account in the amount of \$1,384.54 to the Middle School for supplies, as submitted. (This resolution is contained as Appendix I to these minutes).

RESOLUTION: ACCEPT GIFT AND DONATION FROM RITA COWELL TO THE SCOTIA-GLENVILLE CSD MUSIC PROGRAM

Superintendent's Recommendation: That the Board of Education approve the Resolution, dated January 14, 2025, regarding accepting and appropriating the gift and donation from Rita Cowell in the amount of \$250.00 to Scotia-Glenville CSD Music Program in honor of Rachel Ciotoli, as submitted. (This resolution is contained as Appendix J to these minutes).

ROLL CALL

AYES: 7

NOES: 0

MOTION CARRIED

MOVED by Carbone, SECONDED by K. Talbot, that the Board of Education accept/approve the following:

Communications

- a. Accept the letter of resignation of Kevin Trevil, Girls' Junior Varsity Basketball Coach, effective c.o.b. January 19, 2025, with appreciation for his service to the district, as submitted. (This resignation is contained as Appendix K to these minutes).
- b. Accept the letter of resignation of Victoria Munday, Account Clerk Typist (Senior High School), effective c.o.b. January 24, 2025, with appreciation for her service to the district, as submitted. (This resignation is contained as Appendix L to these minutes).
- c. Accept the letter of resignation of Dana Brockmann, Special Education Teacher (Lincoln Elementary), effective c.o.b. February 14, 2025 in order to accept a new position in the district, as submitted. (This resignation is contained as Appendix M to these minutes).
- d. Accept the letter of resignation for retirement purposes of Darren VanHeusen, Social Studies Teacher (Senior High School), effective July 1, 2025, with appreciation for his service to the district, as submitted. (This retirement is contained as Appendix N to these minutes.)

REPORT OF SUPERINTENDENT

a. Staffing

- 1) Approve the appointment of Marcella Tebbano, Assistant Principal (Middle School) as Acting Athletic Director, effective February 1, 2025 through June 30, 2025, with a stipend of \$5,000.00 during this period.
- 2) Approve the probationary appointment of Dana Brockmann, as 4th Grade Teacher (Glen-Worden Elementary), effective February 15, 2025 through February 24, 2028, with no change in annual salary.
- 3) Approve the part-time appointment of Somawatie Cecil as School Nurse (Mekeel Christian Academy), effective September 1, 2024 through June 30, 2025, with the 2024-2025 salary to be at the rate of \$30.84/hour, 17.5 hours per week.
- 4) Approve the change in appointment for Jessica Serrano as Teacher Aide (Sacandaga Elementary) **from** 31.75 hours per week **to** 22 hours per week, with no change in hourly salary or benefits, effective January 22, 2025.
- 5) Approve the temporary appointment of Paris Gutierrez as Teacher Aide (Middle School), 3.5 hours/day, 17.5 hours per week, effective January 27, 2025 through March 10, 2025, with the 2024-2025 salary to be at the rate of \$15.50/hour.

6) Approve Megan Hunt as a Student Teacher at Glendaal Elementary, effective January 21, 2025 through mid-May.

7) Approve the change in winter coaching appointment for Joseph Bodden for the remainder of the 2024-2025 season:

from Girls' Varsity Basketball Volunteer	Step 0	\$ -0-
to Girls' Junior Varsity Basketball Coach	Step1(prorated)	\$1,068.93

8) Approve the following list of 2024-2025 Spring Sports coaching appointments:

Lacrosse – Boys'

Modified	Micah Hughes	Step 2	\$2,820
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Tennis – Boys'

Varsity	Geoffrey Olson	Step 10	\$3,668
Modified	Jacob Hardy	Step 3	\$2,327

9) Approve the following individuals as High School Athletic Contest Chaperones for 2024-2025, effective January 13, 2025, at the rate set forth in collective bargaining contracts:

Jennifer Burkhart	Francesca Cowdrey	Benjamin Tunison
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10) Approve the change in hours for the following Teacher Aides (Transportation), effective February 3, 2025, with no change in hourly rate:

Lisa Albertin	from 4.75 hours/day to 2.25 hours/day
MaryJane Frederick	from 3.75 hours/day to 7.5 hours/day
Russell Gundlach	from 5.25 hours/day to 3.5 hours/day
Elizabeth Sweet	from 6.25 hours/day to 6.0 hours/day
James Welnhofer	from 5.5 hours/day to 3.25 hours/day

11) Approve the attached list of substitutes for the 2024-2025 school year, as submitted. (This list is contained as Appendix O to these minutes).

ROUTINE BUSINESS

a. Placements of Children with Disabilities

Accept the Placement of Children with Disabilities as recommended by the Committee on Special Education and the committee on Pre-school Special Education in their reports dated January 27, 2025.

ROLL CALL
 AYES: 7
 NOES: 0
 MOTION CARRIED

b. Internal Claims Auditor's Report/Warrants/Warrant Report Exceptions:

Payroll Warrants

#37	12/06/2024	\$1,195,278.74
#42	12/20/2024	\$1,287,724.26

Check Warrants

A-31	11/22/2024	\$ 880,982.00
A-35	12/06/2024	\$ 271,885.29
A-36	12/06/2024	\$1,100,173.09
A-39	12/06/2024	\$ 0.00
A-40	12/20/2024	\$ 931,373.30
A-41	12/20/2024	\$ 61,671.82
H-2	12/20/2024	\$ 34,750.00

c. Budget Transfers – December 2024

d. Treasurer's Report – December 2024

OTHER BUSINESS

a. 2025 Budget Calendar

Mr. Talbot recognized the Varsity Winter Cheerleaders and their continued success in their season. Congratulations to Lilly Steward for setting a new school record in weight throw of 37-11.5. Congratulations to Marci Tebbano for her new position as Acting Athletic Director.

HEARING/PRIVILEGE OF THE FLOOR FOR THE BOARD OF EDUCATION MEETING

None

MOVED by K. Talbot, SECONDED by Singh, that the meeting be adjourned.

ROLL CALL
 AYES: 7
 NOES: 0
 MOTION CARRIED

The meeting adjourned at 8:08 p.m.

Jill Busman, District Clerk